****

|  |  |
| --- | --- |
| Company Name |  |

(VN) Manufacturing Address

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name |  | | | | |
| Title: |  | | | | |
| Address |  | | | | |
| City |  |  | State: | Zip code: | |
| Country |  | | | | |
| Telephone |  | | Fax: |  |  |
| Email Address |  | | | | |
|  |  |  |  |  |  |

(QT) Quote Contact Address

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name |  | | | | | |
| Address       (same as Manufacturing) | | | | | | |
| City |  | | | State: | Zip code: | |
| Telephone |  | | | Fax: | | |
| Email Address |  | | |  |  |  |
|  | |  |  |  |  |  |

(CA) Schedule Agreement /P.O./Contract Address

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name |  | | | | |
| Address       (same as Manufacturing) | | | | | |
| City |  | | State: | Zip code: | |
| Telephone |  | | Fax: | | |
| Email Address |  | | | | |
|  |  |  |  |  |  |

(CO) President/CEO

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name | | | | | |
| Address       (same as Manufacturing) | | | | | |
| City |  | | State: | Zip code: | |
| Telephone |  | | Fax: | | |
| Email Address |  | | | | |
|  |  |  |  |  |  |

(AZ) Remit Payment to Address

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name |  | | | | | | | |
| Address       (same as Manufacturing) | | | | | | | | |
| City |  | | | | State: | | Zip code: | |
| Telephone |  | | | | Fax: | | | |
| Email Address |  | | | | | | | |
|  | |  |  |  | |  | |

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(FI) Financial Contact Address

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name |  | | | |
| Address       (same as Manufacturing) | | | | |
| City |  | State: | Zip code: | |
| Telephone |  | Fax: |  |  |
| Email Address |  | | |  |

(SA) Inside Sales

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name |  | | | | |
| Address       (same as Manufacturing) | | | | | |
| City |  | | State: | Zip code: | |
| Telephone |  | | Fax: | | |
| Email Address |  | |  |  |  |
|  |  |  |  |  |  |

(EE) Equal Employment Opportunity Contact

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name |  | | | | |
| Address       (same as Manufacturing) | | | | | |
| City |  | | State: | Zip code: | |
| Telephone |  | | Fax: | | |
| Email Address |  | | | | |
|  |  |  |  |  |  |

(HI) Highest Official Contact

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name | | | | | |
| Address       (same as Manufacturing) | | | | | |
| City |  | | State: | Zip code: | |
| Telephone |  | | Fax: | | |
| Email Address |  | | | | |
|  |  |  |  |  |  |

(AZ) Remit Payment to Address

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name | |  | | | | | | |
| Address       (same as Manufacturing) | | | | | | | | |
| City | |  | | | State: | | Zip code: | |
| Telephone | |  | | | Fax: | | | |
| Email Address | |  | | | | | | |
|  |  | |  |  | |  | |

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(OS) Outside Sales

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name |  | | | | | |
| Address       (same as Manufacturing) | | | | | | |
| City | |  | | State: | Zip code: | |
| Telephone | |  | | Fax: |  |  |
| Email Address | |  | | | |  |
|  | |  |  |  |  |  |

(VD01) Vendor Return Address

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name |  | | | | |
| Address       (same as Manufacturing) | | | | | |
| City |  | | State: | Zip code: | |
| Telephone |  | | Fax: | | |
| Email Address |  | | | | |
|  |  |  |  |  |  |

DIRECT MATERIAL SUPPLIERS ONLY

(TO) Tooling Contact

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name |  | | | | | |
| Address       (same as Manufacturing) | | | | | | |
| City | |  | | State: | Zip code: | |
| Telephone | |  | | Fax: |  |  |
| Email Address | |  | | | |  |
|  | |  |  |  |  |  |

(EI) EDI Contact

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | | |
| Address       (same as Manufacturing) | | | |
| City |  | State: | Zip code: |
| Telephone |  | Fax: | |
| Email Address |  | | |

(OA) Delivery Address

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | | |
| Address       (same as Manufacturing) | | | |
| City |  | State: | Zip code: |
| Telephone |  | Fax: | |
| Email Address |  | | |

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(QA) Quality Assurance Manager

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | | |
| Address       (same as Manufacturing) | | | |
| City |  | State: | Zip code: |
| Telephone |  | Fax: | |
| Email Address |  | | |

(MN) Mfg Contact/ Supplier Delivery

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | | |
| Address       (same as Manufacturing) | | | |
| City |  | State: | Zip code: |
| Telephone |  | Fax: | |
| Email Address |  | | |

(VS) Vendor Shipping

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | | |
| Address       (same as Manufacturing) | | | |
| City |  | State: | Zip code: |
| Telephone |  | Fax: | |
| Email Address |  | | |

(TC) Traffic Contact

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | | |
| Address       (same as Manufacturing) | | | |
| City |  | State: | Zip code: |
| Telephone |  | Fax: | |
| Email Address |  | | |

|  |  |
| --- | --- |
|  |  |

mm/dd/yyyy

To: Allison Transmission Inc. Suppliers

Re: Procurement Information Booklet - Advanced Shipment Notification (ASN)

Allison Transmission Inc. is requiring all suppliers to submit an Advanced Shipment Notification (ASN) to Ryder/Allison. Ryder has been contracted by Allison to create an ASN profile of the supply base. This process requires input from each supplier regarding how they would like to submit ASNs to Allison Transmission. Please review, complete and return the ASN supplier survey with the Procurement Information Booklet. Your completed survey will be sent to Ryder to start the ASN implementation process.

If you have any questions with the completion of the survey, contact Andrew Clarke at Ryder by telephone

(248-699-1381) or e-mail at: [Andrew\_clarke@ryder.com](mailto:%20Andrew_clarke@ryder.com).

If you have general questions or concerns regarding the requested information, please contact Kraig W. Doub, Manager, Global Logistics at Allison Transmission by e-mail at: [kraig.doub@allisontransmission.com](mailto:kraig.doub@allisontransmission.com).

For technical EDI ASN questions, please contact Dave Gustafson at: [david.gustafson@dxc.com](mailto:david.gustafson@dxc.com)

Thank you in advance for your assistance.

Sincerely,

Ryder

Andrew Clark

Senior Logistics Engineer

Allison Transmission Inc.

Greg Chaney

Executive Director, Global Supply Chain

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |

Allison Transmission, Inc.

Teresa van Niekerk

VP, Global Purchasing & Supplier Quality

|  |  |
| --- | --- |
|  |  |

ASN Survey

|  |  |  |  |
| --- | --- | --- | --- |
| Supplier Name |  | | |
| Supplier Code: | | | |
| Address | | | |
| City |  | State: | Zip code: |
| ASN/EDI Contact: | Telephone | Fax: | |
| Email Address |  | | |

|  |
| --- |
| Please check the appropriate boxes:  Would you prefer to submit ASNs to Allison via EDI (Covisint) or Web entry? EDI  Web  Do you have EDI capability? Yes  No |

Please return the ASN Survey to the following email address:  [certsandreps@allisontransmission.com](mailto:certsandreps@allisontransmission.com).

The Subject line should read: ASN Survey (your company name)

For more information about EDI ASN specifications, please contact David Gustafson at: [david.gustafson@dxc.com](mailto:david.gustafson@dxc.com)

For more information about the Ryder Web based solution, please contact Andrew Clarke at: [Andrew\_Clarke@ryder.com](mailto:Andrew_Clarke@ryder.com)